



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: September 10, 2024

Meeting Time: 6:30 PM

Meeting Place: DB Conference Room

Regular Meeting Called to Order: by Sue Koppmann at 6:30 PM, Sue read our Mission Statement

Opening Prayer: Sue Koppmann

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Sue Koppmann (SF)
- Karen Thoma (IC)
- Jodi Bauwens (SJ)
- Fr. John Gossman (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Melanie Belew (SA)
- Brian Chemin (SA)
- Kindra Christensen (IC))
- Kelsey Easley (SMMC)
- Candi Yoder (SJ)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present: Nolan Easley

Recommended Actions/Reports

- Introduction of Board members.
- Welcome new member Kelsey Easley, SMMC.
- Motion to approve the September 10, 2024 agenda with addition: 5.2.8 Wellness Policy (Kindra Christensen, Candi Yoder) All agreed. – Motion Carried.
- Motion to approve the August 13, 2024 meeting minutes as written (Kindra Christensen, Karen Thoma) All agreed. – Motion Carried.

Board In-Service

- September Leaders Gram – We need to do what God sent us to do. We must intentionally strive to lead others to Christ. “Think as God does; not as human beings do”.
- Reviewed the Leadership Light newsletter and watched the video shared with board members from the Office of Catholic Schools. Board members were asked to review the monthly Leadership Light newsletter and watch the video before each school board meeting.

System Wide - BCSS

Old Business

- St. Mary Center policy revision tabled to October.
- Sue, Karen, Brian, Jodi, and Kelsey agreed to be on the ad hoc committee to review the constitution and bylaws. Carol will email members to set a date and time to meet.

New Business

- Shelby shared enrollment information comparing 23/24 to 24/25. We have a twenty-three student increase in grades K-12.

- Shelby shared our Catholicity Policy/Plan.
- The Archdiocese MTSS plan was shared.
- The Operational Vitality rubric was shared.
- Reviewed Laura Dobson's Development Office Report.
- Reviewed Tom's School Operations report. Security camera installation is nearing completion. Staff will be trained next week.
- Reviewed Shelby's principal report.
- Motion to approve the Wellness Plan as written (Jodi Bauwens, Father Diehm) All agreed. – Motion Carried.

Financial Reports

- Reviewed the August Scrip report.
- Reviewed the Monthly Financials as of 8/31/2024.

Don Bosco High School

Old Business

New Business

Committee Reports

- Facilities and Transportation: The new bus is here. Waiting for classroom update renderings. Will meet next week.
- Finance: Next meeting in two weeks.
- Curriculum/Technology: No meeting and/or report.
- Religion and Mission: The RAM committee is working hard.
- Foundation: No meeting and/or report.
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Booster Club: Went over the BC budget at the last meeting. Need a square for concession stands. Must use a hot spot at the football field. New popcorn machine is in. Suggested volunteers review cash procedures.
- PTO: No meeting and/or report.
- Pastoral Report: Father is working with Jenna/Campus Ministry. Father will schedule a meeting with the theology department.

Information /Communications

Future Agenda Items

Next meeting is Tuesday, October 8, 2024, at 6:30 pm

Closing Blessing: Father Diehm

Dismissal of members from SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

Adjourned at 7:32 PM (Kindra Christensen, Karen Thoma)

Respectfully submitted by,
Carol Berry, Recording Secretary