



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: August 13, 2024

Meeting Time: 6:30 PM

Meeting Place: DB Conference Room

Regular Meeting Called to Order: by Sue Koppmann at 6:32 PM, Sue read our Mission Statement

Opening Prayer: Shelby Douglas

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Sue Koppmann (SF)
- Karen Thoma (IC)
- Jodi Bauwens (SJ)
- Fr. John Gossman (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Melanie Belew (SA)
- Brian Chemin (SA)
- Kindra Christensen (IC))
- Kelsey Easley (SMMC)
- Candi Yoder (SJ)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present:

Recommended Actions/Reports

- Introduction of Board members.
- Welcome new member Brian Chemin (SA).
- Motion to approve the August 13, 2024 agenda (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.
- Motion to approve the June 11, 2024 meeting minutes as written (Jodi Bauwens, Karen Thoma) All agreed. – Motion Carried.
- Motion to approve the special July meeting minutes as written (Melanie Belew, Candi Yoder). All agreed. – Motion Carried.

Board In-Service

- August Gospel Reflection – Receiving the body and blood is not a symbol, it is truly Christ.
- ACSB Polices series 7000-9000 were reviewed.

System Wide - BCSS

Old Business

- Karen shared details of the breakfast the Board members will be providing to all staff. She sent a sign up to BOE members for food and volunteers. Serving at 7:30 AM.
- St. Mary Center policy revision tabled to October.

New Business

- Board of Ed. Interparish Constitution was reviewed. We need to get the word out sooner for volunteers to run for the school board.

- Motion to form an Ad Hoc Committee to review constitution and bylaws (Jodi Bauwens, Candi Yoder) All agreed. – Motion Carried.
- Board members will inform the board at the September meeting if willing to be on the Ad Hoc Committee.
- Reviewed Board Committee descriptions.
- School Board Committee sign up:
 - Foundation – Karen Thoma
 - Finance – Sue Koppmann
 - School Improvement Advisory Committee (SIAC) – Karen Thoma, Kindra Christensen, Sue Koppmann
 - Endowment: - Brian Chemin
 - Facilities and Transportation – Kindra Christensen
 - Booster Club – Melanie Belew, Sue Koppmann
 - PTO – Karen Thoma, Jodi Bauwens, Kindra Christensen
- Shared the Board Roster.
- Shared school board meeting dates and times.
- Reviewed Laura Dobson’s Development Office Report.
- Reviewed Tom’s School Operations report from the faculty summer newsletter. Security camera installation is finishing up. The new bus should be here by the end of the week.
- Reviewed Shelby’s Principal report from the faculty summer newsletter. In Jake Knepper’s honor each classroom will hang a Serenity Prayer poster. A plaque will be made and hung in the DB entrance.

Financial Reports

- Reviewed the June and July Scrip report.
- Reviewed the Monthly Financials as of 6/30/2024.

Don Bosco High School

Old Business

New Business

Committee Reports

- Facilities and Transportation: No meeting and/or report.
- Finance: No meeting and/or report.
- Curriculum/Technology: No meeting and/or report. A couple classroom had TV monitors installed.
- Religion and Mission: No meeting and/or report. Each classroom will be assigned a saint to learn about and a picture of that saint will be displayed in the classroom. Mrs. Rohret composed a mission prayer.
- Foundation: No meeting and/or report. Next meeting will be in October.
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Booster Club: Reviewed the July 8 meeting minutes. Golf outing is this weekend. Dawn Kerr will be helping with ordering for concessions. Asking for concession lead volunteers this year.
- PTO: Reviewed the August 6 meeting minutes. Excited to have new parents attend the 1st PTO meeting of the 24/25 school year.
- Pastoral Report: Father has been verbally sharing a school report at parish council meetings. Father asked if the school could prepare a written report for the parish council meetings. Father is always willing to talk with anyone in need.

Information /Communications

The first day of school Mass will be in honor of Jake Knepper.

Future Agenda Items

Next meeting is Tuesday, September 10, 2024, at 6:30 pm

Closing Blessing: Father Diehm

Dismissal of members from SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School**Old Business****New Business****Adjourned** at 8:03 PM (Jodi Bauwens, Father Diehm)

Respectfully submitted by,
Carol Berry, Recording Secretary