



Bosco Catholic School Board Meeting Minutes

Don Bosco Catholic High School, Room 113

405 16th Ave. Gilbertville, IA 50634

Meeting Date: 9/13/2016

Meeting Time: 6:00pm

Members Present: Fr. Henry Huber Bridget Even Nikki Schmit Gary Murphy
 Msgr. Lyle Wilgenbusch Fr. Ray Atwood Jake Knepper Bruce Schmitz
 Chris Schmitz Bob Strauel Katy Sweeney Michael Werner

Representatives Present: Rick Blackwell, 9-12 Principal; Sharon Mayer, PK-8 Principal;
 Tiffany Moses, Business Manager

Guests Present: Janice Rosauer

Regular Meeting Called to Order: by Bridget Even at 6:01pm

Opening Prayer: Msgr. Wilgenbusch

September Leader's Gram: We will be finalizing our Catechetical plan.

Approval of Last Month's Minutes: Motion to approve the August meeting minutes as presented (Nikki Schmit, Katy Sweeney) – Motion Carried.

Approval of Agenda: Motion to approve the September agenda with the addition of accepting recommended coaches (Bob Strauel, Father Huber) – Motion Carried.

Old Business

Fifteen coaches were recommended for approval (Katy Sweeney, Nikki Schmit) – Motion Carried.

Mallory Adams, Dance; Maddie Moburg, Dance; Tony Fischer, Asst. Golf; Jane Becker, DB Softball; Abby Breitbach, DB Volleyball; Gary Rosauer, MS Volleyball; Chris Mollicon, Cheer; Jenny Schares, Asst. Volleyball; Shane Becker, MS Baseball; Kate Hermsen, Cross Country; Justin Galbraith, Asst. Football; Todd Havel, Asst. Football; Darren Hellman, MS Football; Cory Christensen, Asst. football & wrestling; Colby Yoder, Football & Boys Track & Asst. wrestling.

No change in coaching salaries from last year. Looking to set a date for *Play Like a Champion*.

New Business

See Ms. Mayer's report. IC/SJ enrollment was up 25 students. WCF Courier gave us good coverage about the enrollment increase.

ABC (after school care) enrollment has increased enough to need a third, part time, staff member. The ABC program needs to look into the room size to number of students ratio.

Another radon test will be installed.

See Mr. Blackwell's report.

Tiffany Moses, Business Manager, was introduced and told board members about herself.

Motion was made to approve the hires of: Jeffrey Harris, HS Mathematics; Heidi Rottink, Drama Coach; Tiffany Moses, Business Manager (Nikki Schmit, Gary Murphy) – Motion Carried.

Reviewed ACT Scores report. Mr. Blackwell will have updates by next meeting.

Reports

No SCRIP report.

No business office finance report. Working to get the GWAEA system up to date and running smoothly. The system will allow more detailed data. The GWAEA system was approved last fall with a completion goal of May.

It was questioned why sporting event gate money goes to the general budget but season pass money goes to the Booster Club.

Bruce asked to see the SRI and BEDS report. PowerSchool generates these reports. Report to the Archdiocese is due by the end of September. Board will review before submission.

Business office finance report should be in the October BOE packet. We are cross training so not to be in this situation again. Hot Lunch program is up to date.

It was asked if money was taken from the Booster Club. Money was borrowed and will be paid back. It is a common practice.

Budget was tabled until October meeting.

See Financial Aid Process report. Bruce mentioned that the bylaw says the finance committee, not just principals, should make financial aid procedures. Does this need to be looked at? Should an ad-hoc committee be formed? Chairperson, Bridget Even said an ad-hoc committee would be formed. This committee will include: Father Huber, Bob Strauel, Bruce Schmitz, Katy Sweeney, and Carol Berry. The finance committee and community members will be asked to join.

Committees

No meeting/report for: Mission and Religion, School Improvement Advisory Committee (SIAC), Student Services, Curriculum/Technology, Endowment, Facilities and Transportation, PTO.

Development – See report. Regarding the Development Advisory Committee, Bruce is asking for a cease and desist because he feels it does not meet our bylaws section 4. A motion was made to approve this committee. (Katy Sweeney, Nikki Schimt) Rick explained that it is not a board committee, only an advisory committee so it does not fall into the bylaws. Chairperson, Bridget Even said this would be made ad-hoc committee. Bruce requested to be on this ad-hoc committee. Rick and Bridget will consult the Archdiocese regarding this committee.

Booster Club - No minutes. Booster Club asked for a policy to be set regarding who receives free activity passes. Tabled until October meeting. Board members should receive a conference pass.

Other Business

Board packets need to be sent out one week before board meeting according to the bylaws.

Future Agenda Items

Next meeting is Tuesday, October 11 at 6:00pm.

Closing Blessing by Father Huber.

Adjournment

7:41pm