



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: October 10, 2023 **Meeting Time:** 6:30pm **Meeting Place:** DB Conference Room

Regular Meeting Called to Order: by Wayne Frost at 6:31pm, Wayne read our Mission Statement

Opening Prayer: Shelby Douglas

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Dick Becker (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present: Steve Kane

Recommended Actions/Reports

- Motion to approve the September 12, 2023 meeting minutes as written (Jodi Bauwens, Sue Koppmann) All agreed. – Motion Carried.
- Motion to approve the October 10, 2023 agenda with addition 5.2.6 STO presentation (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.

Board In-Service

- October Gospel Reflection – Are we prepared for the banquet with Jesus? We need to be welcoming to all to our school and church.

System Wide - BCSS

Old Business

- The updated Board of Ed. Interparish Constitution needs to get to parishes for approval.
- Bylaws review and updates tabled to January.

New Business

- Reviewed Laura Dobson's Development Report. Record breaking golf outing profits.
- Father Diehm would like BOE meeting to be moved to Wednesday nights at 5:30pm, beginning in January. Ms. Berry will have a revised School Board Meeting Schedule for review at the November meeting.
- The Wednesday/Sunday Policy will be revisited in November.
- Reviewed Tom's School Operations report.
- Reviewed Shelby's Principal Report.

- Steve Kane with the Archdiocese of Dubuque shared STO information. How STO works with ESA and why it is still important. STO donors pay little or no state taxes. We need to encourage parishioners and the school community to contribute to STO. Grain gifts and Stock gifts are a win, win!

Financial Reports

- Reviewed the September Scrip report.
- Reviewed the Monthly Financials as of 9/30/2023.

Don Bosco High School

Old Business

New Business

- Mrs. Douglas proposed a change to the tardy policy in the handbook.
- Motion to approve the tardy policy change from 3rd tardy is a minor to 3, 4, 5, 6 tardies are minors, then 4 minors = a major (Sue Koppmann, Jodi Bauwens) All agreed. – Motion Carried.
- Mrs. Douglas proposed a change to the drop classes timeline in the handbook.
- Motion to approve the time to drop a class change from 5 days to 3 days (Jodi Bauwens, Father Diehm) All agreed. – Motion Carried.

Committee Reports

- Foundation: Steve's term is up. Looking to restructure the Foundation Committee.
- Finance: Will meet next week.
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: No meeting and/or report. A proxy has been submitted for the purchase of a 15 passenger shuttle bus.
- Booster Club: Met October 2, no report. The Booster Club is struggling to get volunteers. They are asking for help addressing this from Tom and/or Shelby. May need to not have concessions.
- PTO: No meeting and/or report.
- Pastoral Report: Father would like to go to NCYC if he can find coverage. Father is working on a prayer for vocations program.

Information /Communications

Future Agenda Items

Next meeting is Tuesday, November 14, 2023, at 6:30pm

Closing Blessing: Father Diehm

Dismissal of members from: SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

Adjournment

Motion to adjourn at 8:34pm (Sue Koppmann, Jodi Bauwens)

Respectfully submitted by,

Carol Berry, Recording Secretary