



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: November 14, 2023

Meeting Time: 6:30pm

Meeting Place: DB Conference Room

Regular Meeting Called to Order: by Wayne Frost at 6:30pm, Wayne read our Mission Statement

Opening Prayer: Shelby Douglas shared with the board the Litany for Schools

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Dick Becker (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present:

Recommended Actions/Reports

- Motion to approve the October 10, 2023 meeting minutes as written (Jodi Bauwens, Dick Becker)
All agreed. – Motion Carried.
- Motion to approve the November 14, 2023 agenda (Kindra Christensen, Candi Yoder) All agreed. – Motion Carried.

Board In-Service

- November Gospel Reflection – Use your God given talents to make the world a better place. We are to share our talents, not keep to oneself.

System Wide - BCSS

Old Business

- Ms. Berry will send the updated Board of Ed. Interparish Constitution to parishes for approval/signatures.
- Reviewed proposed Jan.-June meeting dates. Bring any alternate dates to the December board meeting.

New Business

- Reviewed Laura Dobson's Development Report. The Salesian Call has been changed to Bosco Strong Annual Appeal.
- Reviewed Tom's School Operations report.
- Reviewed Shelby's Principal Report. Shelby shared information about MTSS, Multi-Tiered System of Supports. Discussed ways to get the word out about the great things happening at BCSS.

Financial Reports

- Reviewed the October Scrip report.
- Reviewed the Monthly Financials as of 10/31/2023. There will be an insurance premium increase for next year.

Don Bosco High School

Old Business

New Business

Committee Reports

- Foundation: Met earlier tonight. Today was Steve Phillips' last meeting. We thank Steve for his continued dedication to BCSS. The Foundation Committee has been restructured with Development Director, Laura Dobson taking the lead. The committee will also include Father, Shelby, Tom, board chair, a board member, and an alumnus.
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Endowment: No meeting and/or report. Todd Havel will be taking the lead of the Endowment Committee.
- Facilities and Transportation: No meeting and/or report. Will be meeting at the end of the month. A 15-passenger bus has been ordered.
- Booster Club: Reviewed the Sept. 5 and Oct. 2 minutes. The BC is still struggling to get volunteers.
- PTO: Met in November, no minutes. The PTO is working on planning a coffee truck and Christmas party for staff. Nomination applications for volunteer hall of fame will be coming out soon. The recipients of the PTO Teacher Grants have been selected and will be announced soon.
- Pastoral Report: Father will be attending NCYC with 25 of our high school students. The vocation prayer program is coming together. We will be sharing Father's letter to parents encouraging them to make practice of faith a priority.

Information /Communications

We need to raise awareness as to what BCSS School Board is doing to get people to be on the ballot for board elections.

Thursday is Catholic School Principal Appreciation Day. Board members thanked Shelby and Tom and presented them with a card of thanks.

Future Agenda Items

Thoughts on how to thank Steve Phillips?

Ask a couple students attending NCYC to come to the December board meeting to share their experience.

Next meeting is Tuesday, December 12, 2023 at 6:30pm

Closing Blessing: Father Diehm

Dismissal of members from: SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

Shelby shared a little on LETRS.

Adjournment

Motion to adjourn at 8:10pm (Jodi Bauwens, Karen Thoma)

Respectfully submitted by,
Carol Berry, Recording Secretary