



## Bosco Catholic School Board Meeting Minutes

Don Bosco Catholic High School, Room 113

405 16th Ave. Gilbertville, IA 50634

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**Meeting Date:** May 16, 2017

**Meeting Time:** 6:00pm

**Members Present:**  Fr. Henry Huber  Bridget Even  Nikki Schmit  Gary Murphy  
 Msgr. Lyle Wilgenbusch  Fr. Ray Atwood  Jake Knepper  Bruce Schmitz  
 Chris Schmitz  Bob Strauel  Katy Sweeney  Michael Werner

**Representatives Present:**  Rick Blackwell, 9-12 Principal;  Sharon Mayer, PK-8 Principal;  
 Tiffany Moses, Business Manager

**Guests Present:** Steve Phillips, Janice Rosauer

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**Regular Meeting Called to Order:** by Nikki Schmit at 6:01pm

**Opening Prayer:** Gary Murphy

**Approval of Last Month's Minutes:** Motion to approve the April meeting minutes (Chris Schmitz, Katy Sweeney) – Motion Carried.

**Approval of Agenda:** Motion to approve the May agenda with modifications (Jake Knepper, Bob Strauel) – Motion Carried.

**Foundation Presentation** (moved up in agenda) See Foundation Job Descriptions for Committee Members and Foundation Director. See procedures for BCSS Development Office and Foundation Committee (Draft 2). Steve Phillips reviewed reports and answered question. If a Foundation Director were hired he/she would answer to the Foundation Committee, who answers to the School Board. An ad-hoc committee was formed to explore the Foundation concept. The ad-hoc committee members are: Steve Phillips, Kerrie Becker, Chris Schmitz, Dick Becker, Pat Monat, Rick Blackwell, Roger Hershberger, Casey Redmond, Scott Reiter, Donna Mangrich as secretary. The ad-hoc committee recommends forming a Foundation Committee, then hiring a Foundation Director. Board members were asked to review the Foundation job descriptions for further discussion at the June BOE meeting.

### Board In-Service

Board members received the May Leader's Gram.

See Catholic School Standards (Standard III) and Benchmarks in board packet. Mr. Blackwell feels we are at a Level 4.

### Old Business

Roof for DBCHS-see bids + proxy request + Finance Committee + Facility/Transportation Committee roof recommendations. Recommended to use Youngblut money, but this needs to go back to the Finance Committee.

Board member parish elections for IC and St. Joseph were held May 14. On the ballot for IC were Tim Steimel and Amy Kimball. Amy Kimball will join the school board as an IC representative and Nikki Schmitz will remain on the board as a St. Joseph representative.

Nominations for officers were: chair-Jake Knepper, vice chair-Nikki Schmitz, secretary-Gary Murphy. Elections will be held at the June meeting.

## **New Business**

See Ms. Mayer's report. Radon tests were completed and the results were good.

Motion to accept the resignations of Jeffrey Harris, high school math and Nate Backes, high school BBB coach (Chris Schimtz, Bruce Schmitz) – Motion Carried.

Motion to hire Sam Bergen, K-12 vocal music; Thomas Kesten, Campus Ministry; and Nate Kellogg, high school BBB coach (Jake Knepper, Bruce Schmitz) – Motion Carried.

See Mr. Blackwell's report. Board members were encouraged to attend Baccalaureate and Graduation. There will be a wheel chair basketball game on July 22 to support Spina Bifida research. Motion to wave the gym rental fee for this fundraiser (Katy Sweeney, Chris Schimtz) – Motion Carried

Casey Redmond was hired as the DBCHS principal via email vote.

Bus parking area discussion was tabled until June meeting. The cost to pave the area is around \$12,000. This is a huge savings due to getting great discounts for the concrete and re-rod. Volunteers will do the labor.

See the April 2017 Financial report. Working to close books on the 2015-2016 school year. Hope to have the on-line access set up soon.

See the April SCRIP report.

See the Finance Committee report for April 26, 2017.

## **Committee Reports**

No meeting/report for: Religion and Mission, Development, School Improvement Advisory Committee (SIAC), Student Services, Endowment, Facilities and Transportation, PTO.

Curriculum/Technology minutes were distributed at the meeting.

See Booster Club minutes from April 12, 2017. The BCSS Booster Club needs officers.

## **Information/Communications**

Pastor Appreciation Certificates were handed out.

Some doors can be opened when locked at DBCHS.

## **Future Agenda Items**

Foundation update

Next meeting is Tuesday, June 13 at 6:00pm.

Closing Blessing by Father Atwood

## **Adjournment**

7:47pm

Respectfully submitted by,  
Carol Berry, Recording Secretary