

# Bosco Catholic School Board minutes from March 8, 2016

Christine Rolf called the meeting to order at 6:00pm

Opening Prayer was lead by Bridget Even

**Roll call - Present:** Fr. Henry Huber, Christine Rolf, Tim Steimel, Nikki Schmit, Fr. Ray Atwood, Bridget Even, Mary Lynch, Gary Murphy, Jessica Ortner, Chris Schmitz, Katy Sweeney

**Staff:** Rick Blackwell, 9-12 Principal; Sharon Mayer, PK-8 Principal, Angie Graves, Business Manager

**Absent:** Msgr. Lyle Wilgenbusch, Hope Huff

**Visitors:** Christian Werneke, Casey Redmond, Kerrie Becker, Bruce Schmitz

## **Board In-Service:**

Capital Campaign Update: See report distributed at meeting. \$786,000 in pledges from 146 individuals/families to date. Steve Phillips is putting together an Audit Committee. A letter to be sent to local businesses is in the works. Archbishop Jackels will send a letter of support for the Capital Campaign.

March Leader's Gram:

## **Recommended Actions/Reports:**

- Motion to approve February 9, 2016, Board Meeting Minutes was made by Mary Lynch, seconded by Bridget Even. All agreed. Motion carried.
- Motion to approve February 9 Agenda with the addition of resignation letter to DBCHS was made by Katy Sweeney, seconded by Chris Schmitz. All agreed. Motion carried.

## **Old Business:**

Radon Plan: Step three has been completed with results still being high. We will need to hire a professional and will ask the Archdiocese for a recommendation. Students and staff are not in any harm because of the low number of hours spent in the classrooms each day.

2016-2017 Calendar: See 2016-2017 calendar draft. Motion to approve the 2016-2017 School Calendar with the addition of April 13, Holy Thursday, as a possible Make Up Day was made by Katy Sweeney, seconded by Father Atwood. All agreed. Motion carried.

EFT payments for tuition (required for 2016-2017): The finance committee recommends all families use EFT. We will keep it in house to avoid out sourced fees. Most schools require this. Mr. Blackwell will draft a letter requiring all families to sign up for EFT to be approved at the next BOE meeting.

Finance: See balance sheet distributed at meeting. A breakdown by school was emailed to BOE members.

SCRIP: See report distributed at meeting.

Business office finance report: No report.

2016-2017 Budget: Mr. Blackwell emailed Budget information to board members. Budget includes increases for: staff wages, technology, building and ground updates. Will need to hire teacher(s) at IC/SJ, two DB teachers will be part time at IC. Development Director will be hired. Motion to approve the 2016-2017 Budget was made by Tim Steimel, seconded by Jessica Ortner. Eight agreed. One opposed. Motion carried. Budget will go to parishes for approval.

Set Tuition Levels for 2016-2017 (out of parish): Motion to approve an out of parish tuition increase of \$150 for IC/SJ and a \$300 increase for DB was made by Chris Schmitz, seconded by Tim Steimel. All agreed. Motion carried.

## **New Business:**

IC/SJ Principal's Report: See Ms. Mayer's report and article by Mrs. Rosauer and Mrs. Peters. Mrs. Bailey, Mrs. Schroeder, Ms. Mayer, and Mr. Blackwell attended the Science Standards Class in Clear Lake on Tuesday. New standards must be in place by 2017-2018.

DB Principal's Report: See Mr. Blackwell's report.

Resignation: Motion to approve the resignation of Troy Even as DB Girls' Basketball Coach was made by Father Atwood, seconded by Gary Murphy. All agreed. Motion carried.

Harassment: Student Services Committee recommends a detailed Harassment Procedure Policy be in place. This Harassment Procedure Policy will include the Archdiocese procedures as well. It will be part of the Handbook.

**Committee & Administration Reports:**

Mission and Religion: See minutes from 2/11/2016. The Art Tile Project at DB is underway. This will be funded with the PTO Grant won by Mrs. Morgan.

Development: No meeting, no report. It was asked if the Development Committee has discussed the need of a Development Director. This is not a Development Committee responsibility, the Finance Committee makes this recommendation.

School Improvement Advisory Committee (SIAC): No meeting, no report.

Student Services: No meeting, no report.

Curriculum/Technology: No meeting, no report.

Endowment: No meeting, no report.

Facilities and Transportation: See minutes from 2/25/2016.

Booster Club: See minutes from 2/1/2016.

PTO: See minutes from 2/8/2016.

**Information/Communications:**

Last year on the board: Christine Rolf, Tim Steimel, Jessica Ortner, Hope Huff.

Will need to elect: 1 - IC, 1 - SJ, 1 - SA, 1 - SM

**Closing:**

Next Meeting Tuesday, April 12, 2016 6:00pm

Closing Blessing by Father Huber

Adjourned: at 7:40pm

Respectfully submitted by,

Carol Berry, Recording Secretary