



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: January 10, 2024

Meeting Time: 5:30 pm

Meeting held virtually

Regular Meeting Called to Order: by Wayne Frost at 5:34 pm, Wayne read our Mission Statement

Opening Prayer: Sue Koppmann

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Melanie Belew (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present:

Recommended Actions/Reports

- Motion to approve the December 12, 2023 meeting minutes as written (Father Diehm, Sue Koppmann) All agreed. – Motion Carried.
- Motion to approve the January 10, 2024 agenda (Kindra Christensen, Father Diehm) All agreed. – Motion Carried.

Board In-Service

- January Gospel Reflection – As Jesus called his disciples, they got the gift of starting over. At confirmation you choose a name, choosing to be closer to God.
- Board members introduced themselves to our new member, Melanie Belew.

System Wide - BCSS

Old Business

- Motion to approve the revised Bylaws (Sue Koppmann, Jodi Bauwens) All agreed. – Motion Carried.
- Motion to approve the revised Procedures (Kindra Christensen, Father Diehm) All agreed. – Motion Carried.
- Motion to approve the revised Policies (Jodi Bauwens, Sue Koppmann) All agreed. – Motion Carried.

New Business

- Wayne shared the Board Training video with our new board member as well as current members to review.
- Should a Strategic Plan report be added to the agenda each month? And then Bylaws?
- Reviewed Laura Dobson's Development Report. Laura is doing a wonderful job.
- Reviewed Tom's School Operations report. Some new windows at IC will be installed this summer.

- Reviewed Shelby's Principal Report. Be assured student and staff safety is paramount to us! Reminded board members not to respond to negative posts on social media.
- The projected budget was tabled due to no finance meeting because of the weather. The finance committee will meet next week. The projected budget will be sent out to board members as soon as possible for review.
- 2024-2025 tuition needs to be set.
- We still need parish subsidies.
- We need to encourage attendance at weekend Masses.
- Motion to approve - Per Archdiocesan Policy #4111.22, the BCSS Board of Education requests the administration to conduct a review of staffing needs for the 2024–2025 school year. (Sue Koppmann, Father Diehm) All agreed. – Motion Carried.

Financial Reports

- Reviewed the December Scrip report. Could Scrip be sold once a month at Masses? Or at holiday time? Or at athletic events? We should have Scrip forms available in churches.
- Reviewed the Monthly Financials as of 12/31/2023. There will be an insurance premium increase for next year.

Don Bosco High School

Old Business

New Business

Committee Reports

- Facilities and Transportation: No meeting and/or report. The new bus should be here in April.
- Finance: No meeting due to weather.
- Curriculum/Technology: No meeting and/or report.
- Religion and Mission: No meeting and/or report.
- Foundation: No meeting due to weather. We may need two new members.
- School Improvement Advisory Committee (SIAC): Will meet in April.
- Booster Club: Did not meet in January. The annual appeal will go out in February.
- PTO: No meeting and/or report.
- Pastoral Report: A nice youth group meeting was held on January 3. First reconciliation is coming up. Vocation crucifix is ready to implement.

Information /Communications

Future Agenda Items

Next meeting is Tuesday, February 13, 2024, at 6:30 pm

Closing Blessing: Father Diehm

Dismissal of members from SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

Adjournment

Motion to adjourn at 7:12 pm (Father Diehm, Jodi Bauwens)

Respectfully submitted by, Carol Berry, Recording Secretary