



Bosco Catholic School System
Don Bosco High School
Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: January 10, 2023 **Meeting Time:** 5:00pm **Meeting Place:** DB Conference Room

Regular Meeting Called to Order: by Wayne Frost at 5:00pm **Opening Prayer:** Father Diehm

Roll Call:

Board Members:

- Fr. Noah Diehm (IC+SJ) Wayne Frost (SMMC) Sue Koppmann (SF) Candi Yoder (SJ)
 Fr. Benjamin Nkrumah (SA+SF) Fr. Anthony Boahen Nketiah (SH+SMMC) Jodi Bauwens (SJ)
 Dick Becker (SA) Kindra Christensen (IC) Tim Knaack (SA) Gary Murphy (SH)
 Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal Tom Hogan, School Operations Manager
 Tiffany Moses, Business Manager Chris Kangas, Development Director
 Carol Berry, Recording Secretary

Guests Present:

Wayne Frost read the Mission Statement

Recommended Actions/Reports

- Motion to approve the December 13, 2022 meeting minutes as written (Jodi Bauwens, Gary Murphy) All agreed. – Motion Carried.
- Motion to approve the January 10, 2023 agenda with additions 5.1.2 Meeting date discussion; 5.2.4 Staffing shortage; 5.2.5 ESA; 5.2.6 Class size (Kindra Christensen, Father Diehm) All agreed. – Motion Carried.

Board In-Service

- January Scripture Reflection - with baptism we are children of God. We are called to serve.

System Wide - BCSS

Old Business

- Board members received their name tags. Wayne asked Board members to complete their profile and send it, along with a photo, to Chris Kangas before Catholic Schools Week. We will spotlight board members on social media.
- Discussed changing the Board meeting date. At this time, we will try setting meeting dates month by month.

New Business

- Reviewed Tom's School Operations Report.
- The board received the projected 2023-2024 budget at the meeting. Some updates need to be made and Tiffany will email the updated budget to board members.
- Proposed a 3% subsidy increase as well as a 5% tuition increase.
- Reviewed Chris' Development Report.
- Reviewed Chris' Development Dashboard Report.
- Reviewed the Staff shortage document from the Arch.
- Reviewed Education Savings Accounts (ESA) documents distributed at the meeting.

- A class size recommendation chart was distributed and reviewed. K-3 students are learning to read. 4-8 students are reading to learn.
- Mrs. Douglas presented a class size limit policy, requesting board approval.
- Motion to approve the Class Size Limit Policy submitted. (Jodi Bauwens, Father Diehm) All agreed. – Motion Carried.
- Reviewed the December Scrip report.
- Reviewed the Monthly Financials as of 12/31/2022.

Don Bosco High School

Old Business

New Business

- Reviewed Mrs. Douglas' January principal's report.

Committee Reports

- Religion and Mission: No meeting and/or report.
- Foundation: No meeting and/or report.
- School Improvement Advisory Committee (SIAC) : No meeting and/or report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: No meeting and/or report.
- Booster Club: No report.
- PTO: No meeting and/or report.
- Finance: No meeting and/or report.
- Pastoral Report: No report.

Information /Communications

Future Agenda Items

Next meeting is Tuesday, February 14, 2023 at 6:00pm

Closing Blessing by Father Diehm

Dismissal of members from: SA, SF, SMMC, SH

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

- Reviewed Mrs. Douglas' January principal's report.

Adjournment

Motion to adjourn at 6:25pm

Respectfully submitted by,

Carol Berry, Recording Secretary