

Bosco Catholic School Board minutes from January 13, 2015

The meeting was called to order at 6:00pm.

The Opening Prayer was lead by Adam Delagardelle

Roll call - Present: Fr. Henry Huber, Karen Paulsen, Adam Delagardelle, Fr. Ray Atwood, Bridget Even, Hope Huff, Mary Lynch, Stacy McMahon, Gary Murphy, Christine Rolf, Nikki Schmit, Tim Steimel, Katy Sweeney

Staff: Sharon Mayer, K-8 Principal; Rick Blackwell, 9-12 Principal; Peggy Zumbach, Business Manager

Absent: Msgr. Lyle Wilgenbusch, Jessica Ortner

Visitors: Kerrie Becker, Scott Becker, Scott Reiter

Board In-Service:

January Leader's Gram

Visioning and Catechetical/Faith Formation Planning:

Recommended Actions/Reports:

- Motion to approve January Agenda with revision of moving Budget to beginning of meeting and deleting Update from Nikki regarding meeting with faculty, made by Katy Sweeney, seconded by Father Atwood. All agreed. Motion carried.
- Motion to approve December Board Meeting Minutes made by Katy Sweeney, seconded by Nikki Schmit. All agreed. Motion carried.

Budget Development: (moved up) Budget proposals were handed out at meeting, along with tuition costs from other elementary, junior high and high schools. Goal is for total parish assessments to remain the same. Propose tuition increase of \$175 for K-8 and \$250 for 9-12. This increase is to try to prevent staffing cuts. Tuition must be set by the end of February. Parishes must approve tuition. There will be a Budget work session on February 3 at 6:00pm in DB room 113.

Old Business:

Constitution: Getting approval from parishes. One parish asked for edits to parish name.

Review Bylaws: Discussed having Vice Chair automatically move to Chair after one year. Father Atwood and Christine Rolf will meet with Karen Paulsen to finalize Bylaws.

Board Goals: Each board member shared the goal they felt was most important. Majority felt Goal M was most important. Goals B, A, K, & I were also mentioned. Father Atwood will rework goals for the meeting.

AEA 267 will host an EdCampIowa session on Saturday, January 31 from 8:30 am-3:30 pm at the AEA 267 Conference Center in Cedar Falls. This session is open to all staff, parents, and community members.

New Business:

Status update on Preschool Inspection: See Ms. Mayer's report concerning radon test.

Policies for Preschool: See Injury and Medical Emergency Procedure/Policy. Motion to approve Injury and Medical Emergency Procedure/Policy with the word "would" changed to "will" in three spots, made by Tim Steimel, seconded by Bridget Even. All agreed. Motion carried.

Status report on site visit recommendations: See report. All noncompliances have been taken care of. We NEED a Crisis Management Plan!

State Farm - Celebrate My Drive: We did win \$25,000. \$2,500 must go towards a Safe Driving Program. The remainder will go in the general budget. Safe driving programs are being looked into.

Budget Development: moved to beginning of meeting to allow finance committee members to leave.

Textbooks: Will discuss at work session of February 3. Mr. Blackwell has a meeting scheduled to discuss going to all text books on computers. Some concerns were mentioned about this. Will this work with ALL students?

Job Descriptions & reporting for Development Director and Business Manager: See Job Description for Director of Development. Change job description to read Director of Development will report to Administrator for day to day supervision. Motion to approve Job Description with reporting change, made by Mary Lynch, seconded by Hope Huff. All agreed. Motion carried.

Per Archdiocesan Policy #4111.22 - The Bosco Catholic School System Board requests the administration to conduct a review of staffing needs for the 2015-2016 school year. If necessary, as per policy, staff reduction recommendations must be made no later than the regular March board meeting. Motion to accept Policy #4111.22, made by Tim Steimel, seconded by Father Atwood. All agreed. Motion carried.

Kucera Grant Award Assumptions: See report.

Executive Session: Motion to go into executive session made by Nikki Schmit, seconded by Bridget Even. All agreed. Motion carried. Time In: 7:27 Time Out: 7:40

Motion to accept Mrs. Jacquie Demmer, high school counselor, resignation made by Stacy McMahon, seconded by Hope Huff. All agreed. Motion carried.

Committee & Administration Reports:

Mission and Religion: See minutes from 12/11/2014.

School Improvement Advisory Committee (SIAC): No meeting, no report.

Curriculum/Program/Technology: No meeting, no report.

Student Services/Health: No meeting, no report.

Facilities and Transportation: Next meeting January 15, 2015.

Endowment: No meeting, no report.

Development/Marketing: No report.

Finance and Personnel: See reports from 12/9/2014 and 12/17/2014.

Hot Lunch financials: See reports.

SCRIP: See reports.

Booster Club: No report.

PTO: No meeting, no report.

Administration: See reports.

Motion to accept all Committee & Administration Reports made by Mary Lynch, seconded by Nikki Schmit. All agreed. Motion carried.

Information/Communications:

St. Joseph Parish will host a Don Bosco benefit breakfast on Sunday, Jan. 18. In conjunction with the breakfast, we will host an Open House at St. Joseph School highlighting the new preschool room and renovations to the school.

Future Agenda Items: Board Goals and Bylaws wrap up.

Tasks and Assignments: Review budget.

Budget work session Tuesday, February 3, 2015 at 6:00pm in DB room 113.

Next Meeting Tuesday, February 10, 2015 6:00pm DB Room 113

Closing Blessing by Father Huber

Motion to adjourn made by Mary Lynch, seconded by Stacy McMahon. All agreed. Motion carried.

Adjourned: at 7:44

Respectfully submitted by,

Carol Berry, Recording Secretary