



Bosco Catholic School System
Don Bosco High School
Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: December 13, 2022

Meeting Time: 6:00pm

Meeting Place: DB Conference Room

Regular Meeting Called to Order: by Wayne Frost at 6:00pm

Opening Prayer: Gary Murphy

Roll Call:

Board Members:

- Fr. Noah Diehm (IC+SJ) Wayne Frost (SMMC) Sue Koppmann (SF) Candi Yoder (SJ)
 Fr. Benjamin Nkrumah (SA/SF) Fr. Anthony Boahen Nketiah (SH/SMMC) Jodi Bauwens (SJ)
 Dick Becker (SA) Kindra Christensen (IC) Tim Knaack (SA) Gary Murphy (SH)
 Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal Tom Hogan, School Operations Manager
 Tiffany Moses, Business Manager Chris Kangas, Development Director
 Carol Berry, Recording Secretary

Guests Present:

Wayne Frost read the Mission Statement

Recommended Actions/Reports

- Motion to approve the November 15, 2022 meeting minutes as written (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.
- Motion to approve the December 13, 2022 agenda (Dick Becker, Candi Yoder) All agreed. – Motion Carried.

Board In-Service

- Reviewed the December Leader's Gram. Like God called Mary...He calls us. Board members said yes to their call to serve.
- Board members will receive a name tag. Wayne asked Board members to complete their profile and send it, along with a photo, to Chris Kangas before the January meeting. We will spotlight board members on social media.

System Wide - BCSS

Old Business

- We currently have no sub authorization reimbursement policy.
- The substitute that asked about sub authorization reimbursement will receive a gift card.
- Suggested a bonus for subs coming in last minute.

New Business

- The Arch has discontinued the Leader's Gram. In its place the board will read the upcoming Gospel and share thoughts on it.
- Reviewed Tom's School Operations Report. Food service manager is needed.
- Reviewed Chris' Development Report. Add school board members to receive the Bosco Bugle. Looking for a Foundation Committee member replacement. Development Director position is now under the supervision of the SOM.
- Reviewed Chris' Development Dashboard Report.

- Reviewed the November Scrip report.
- Reviewed the Monthly Financials as of 11/30/2022. First round STO has been received. Tom is working with the finance committee on the budget.

High School - DB

Old Business

- Cathy Waltz informed Mrs. Douglas and Wayne Frost that the Archbishop has approved Sacred Heart's request to withdraw from the Interparish Catholic School (DBCHS) effective July 1, 2023.
- Will need to update the Board Constitution and By Laws.
- Would St. John's in Independence want to join DBCHS?

New Business

- Motion to accept the resignation of Amy Youngblut, high school Business Ed/CAPS Instructor, at the end of the first semester, January 13, 2023 with the \$2000 contract clause fee payment. (Dick Becker, Candi Yoder) All agreed. – Motion Carried.
- Reviewed Mrs. Douglas' December principal's report.

Committee Reports

- Religion and Mission: No meeting and/or report.
- Foundation: No meeting and/or report.
- School Improvement Advisory Committee (SIAC) : No meeting and/or report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: Reviewed meeting minutes from 12/8/2022. Working on getting a maintenance plan rate locked in.
- Booster Club: No report.
- PTO: No meeting and/or report.
- Finance: Reviewed meeting minutes from 11/29/2022.
- Pastoral Report: Father Diehm was happy about the Youth night. He is very supportive of spiritual activities for our youth. Father would like to look into board meetings being held on Wednesday evenings.

Information /Communications

Our preschool needs to improve communication with St. Joseph Parish.

Our Lego League is going to state!

Future Agenda Items

Next meeting is Tuesday, January 10, 2023 at 6:00pm

Closing Blessing by Father Diehm

Dismissal of members from: SA, SF, SMMC, SH

Grade School – IC/SJ

Old Business

New Business

- Reviewed Mrs. Douglas' December principal's report.

Adjournment

Motion to adjourn at 8:31pm

Respectfully submitted by,

Carol Berry, Recording Secretary