

# Bosco Catholic School Board minutes from December 15, 2015

Christine Rolf called the meeting to order at 6:03pm

Opening Prayer was lead by Father Atwood

**Roll call - Present:** Fr. Henry Huber, Christine Rolf, Tim Steimel, Nikki Schmit, Fr. Ray Atwood, Hope Huff, Mary Lynch, Gary Murphy

**Staff:** Rick Blackwell, 9-12 Principal; Sharon Mayer, PK-8 Principal

**Absent:** Msgr. Lyle Wilgenbusch, Bridget Even, Jessica Ortner, Chris Schmitz, Katy Sweeney, Angie Graves, Business Manager

**Visitors:** Christian Warneke, Steve Phillips, Dick Becker

## Board In-Service:

Capital Campaign Update: Christian introduced Campaign Chair Leaders, Steve Phillips and Dick Becker. Finalizing the leadership team with Roger Hershberger and Dan Mashek as Honorary Chairs. Invitations for training session will be mailed out next week. BOE members received pledge cards and are asked to return them by the end of the year if possible. Capital Campaign pamphlet was handed out. Goal is to have the campaign finished by March 15, 2016.

December Leader's Gram:

## Recommended Actions/Reports:

- Motion to approve November 10, 2015, Board Meeting Minutes making note that an adjusted November SCRIP report is included in the December packet was made by Tim Steimel, seconded by Father Atwood. All agreed. Motion carried.
- Motion to approve December 15 Agenda was made by Mary Lynch, seconded by Father Huber. All agreed. Motion carried.

## Old Business:

Radon Plan: Step one has been completed to resolve the radon issue at St. Joseph School. All holes and gaps were sealed. Four more tests were put up and sent in. Waiting on results.

Hall of Fame: There was a large turnout for the dedication of the wrestling room on Friday, November 27. The wrestling community did a nice job. No general budget money was spent on the wrestling room. Alumni Dance was a huge success. Money raised from the Alumni Dance will go towards Post Prom.

## New Business:

IC/SJ Principal's Report: See Ms. Mayer's report. Mrs. Miller will return tomorrow. The preschool Christmas concert was wonderful.

DB Principal's Report: See Mr. Blackwell's report handed out at meeting. Mr. Blackwell encouraged board members to attend the high school choir and band Christmas concert as well as the staff Christmas gathering.

Board read the policy - "Per Archdiocesan Policy #14111.22, The Bosco Catholic School System school board requests the administration to conduct a review of staffing needs for the 2016-2017 year. If necessary, as per policy, staff reduction recommendation must be made no later than the March board meeting." Motion to accept this policy was made by Nikki Schmit, seconded by Gary Murphy. All agreed. Motion carried.

Finance: See balance sheet from July - October 2015 handed out at meeting. Report shows negative but not uncommon to barrow from ourselves. Information was sent to GWAEA to customize the accounting system for BCSS. The goal is to do January payroll with the new system. The Capital Campaign must have a separate account from the school account. The accounts receivable person for the Capital Campaign will be Carol Berry. She will handle campaign pledges, make deposits and send thank yous.

SCRIP: See adjusted November report and December report.

Business office finance report: No report.

**Executive Session:**

Motion to go into executive session at 6:46pm was made by Father Atwood, seconded by Father Huber. All agreed. Motion carried. Out of executive session at 7:09pm.

Motion to reimburse Stephanie Peters the \$800 fee to be released from her contract was made by Hope Huff, seconded by Father Atwood. All agreed. Motion carried.

**Committee & Administration Reports:**

Mission and Religion: No minutes. Family Advent Night went well but attendance was low. Need to get information out earlier.

Development: No meeting, no report.

School Improvement Advisory Committee (SIAC): No meeting, no report.

Student Services: No meeting, no report.

Curriculum/Technology: No meeting, no report.

Endowment: No meeting, no report.

Facilities and Transportation: No meeting, no report.

Booster Club: No report.

PTO: No meeting, no report.

**Information/Communications:**

2015/16 Archbishop Kucera Grant Award Assumption was in board packet. We have received the grant awards and will work out the details to distribute the awards.

FIRST LEGO League will advance to the state competition in January. They also received the Global Innovation Award.

National Honor Society induction will be March 16, 2016.

**Closing:**

Future Agenda Items

Next Meeting Tuesday, January 12, 2016 6:00pm in DB Room 113

Closing Blessing by Father Huber

Adjourned: at 7:22pm

Respectfully submitted by,

Carol Berry, Recording Secretary