



Bosco Catholic School System
Don Bosco High School - Immaculate Conception-St. Joseph
School Board Meeting Minutes

Meeting Date: September 12, 2023

Meeting Time: 6:00pm

Meeting Place: DB Conference Room

Regular Meeting Called to Order: by Wayne Frost at 6:00pm, Wayne read our Mission Statement

Opening Prayer: Shelby Douglas

Roll Call:

Board Members:

- Fr. Noah Diehm (IC, SJ)
- Wayne Frost (SMMC)
- Sue Koppmann (SF)
- Candi Yoder (SJ)
- Fr. Benjamin Nkrumah (SA, SF)
- Fr. Anthony Boahen Nketiah (SMMC)
- Jodi Bauwens (SJ)
- Dick Becker (SA)
- Kindra Christensen (IC)
- Tim Knaack (SA)
- Karen Thoma (IC)

School Representatives:

- Shelby Douglas, K-12 Principal
- Tom Hogan, School Operations Manager
- Tiffany Moses, Business Manager
- Carol Berry, Recording Secretary

Guests Present:

Recommended Actions/Reports

- Motion to approve the August 8, 2023 meeting minutes as written (Jodi Bauwens, Karen Thoma) All agreed. – Motion Carried.
- Motion to approve the September 12, 2023 agenda (Kindra Christensen, Tim Knaack) All agreed. – Motion Carried.

Board In-Service

- August Scripture Reflection – The Lord can support us. Keep your eyes on the Lord. Focus on Jesus, not the storm.
- ACSB Polices series 4000-6000 were reviewed.

System Wide - BCSS

Old Business

- Karen shared details of the breakfast the Board members will be providing to all staff. She sent a sign up to BOE members for food and volunteers.
- The Board held a special Zoom meeting on July 6, 2023, to review the 2023-2024 Parent/Guardian Student Handbook.
- Motion to approve the handbook with the changes discussed (Father Diehm, Sue Koppmann) All agreed. – Motion Carried.

New Business

- Board of Ed. Interparish Constitution was reviewed.
- Motion to approve the revised constitution (Karen Thoma, Candi Yoder) All agreed. – Motion Carried.

- Board of Ed. bylaws were reviewed. Bring possible changes to the October Board meeting.
- Reviewed Board Committee descriptions.
- Board members were asked to sign up for a committee.
- Reviewed the Board Roster/Contact information. Email updates to Carol Berry.
- Board members were asked to look over meeting dates and times. Discussion tabled until September meeting when Father will be present.
- Mrs. Douglas shared the faculty summer newsletter.
- The BCSS Wellness Policy was reviewed.
- Motion to approve the Wellness Policy (Sue Koppmann, Tim Knaack) All agreed. – Motion Carried
- Reviewed the June Scrip report.
- Reviewed Tom's School Operations report.
- Reviewed the June and July Scrip reports. We will look into the possibility of families Scrip money going to lunch accounts.
- Reviewed the Monthly Financials as of 6/30/2023.

Don Bosco High School

Old Business

New Business

- The executive committee approved the hire of Eric Robinson and Katie Duncan for the 23/24 school year.

Committee Reports

- Religion and Mission: No meeting and/or report.
- Foundation: Met earlier tonight, no report.
Motion to approve Todd Havel as Foundation committee member (Candi Yoder, Tim Knaack) All agreed. – Motion Carried.
- The Board was presented with DB baseball field renovation plans. The finance committee has approved renovations in phases.
- School Improvement Advisory Committee (SIAC): No meeting and/or report.
- Endowment: No meeting and/or report.
- Facilities and Transportation: No meeting and/or report. We only have one good school bus. St. Joseph preschool/church needs a roof replacement.
- Booster Club: Met last night, no report. The Booster Club will again be selling Gold Cards. The golf outing is on the 19th.
- PTO: No meeting and/or report.
- Pastoral Report: No report.

Information /Communications

Congratulations to Tim's son on his wrestling accomplishments over the summer.

Future Agenda Items

Next meeting is Tuesday, September 12, 2023 at 6:30pm

Closing prayer, The Our Father

Dismissal of members from: SA, SF, SMMC

Immaculate Conception/St. Joseph Grade School

Old Business

New Business

- Motion to approve the hire of Toya Thome as K-8 student success coach for the 2023-2024 school year (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.

Adjournment

Motion to adjourn at 8:25pm (Jodi Bauwens, Kindra Christensen)

Respectfully submitted by,

Carol Berry, Recording Secretary