



Bosco Catholic School System  
Don Bosco High School  
Immaculate Conception-St. Joseph  
**School Board Meeting Minutes**

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**Meeting Date:** August 9, 2022

**Meeting Time:** 6:45pm

**Meeting Place:** DB Room 104

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**Regular Meeting Called to Order:** by Wayne Frost at 6:47pm

**Opening Prayer:** Shelby Douglas

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**Board Members Present:**

- Fr. Noah Diehm (IC+SJ)    Wayne Frost (SMMC)    Sue Koppmann (SF)    Candi Yoder (SJ)  
 Fr. Benjamin Nkrumah (SA/SF)    Fr. Anthony Boahen Nketiah (SH/SMMC)    Jodi Bauwens (SJ)  
 Kindra Christensen (IC)    Tim Knaack (SA)    Gary Murphy (SH)    Karen Thoma (IC)  
 ?? (SA)

**School Representatives Present:**

- Shelby Douglas, K-12 Principal    Tom Hogan, School Operations Manager  
 Tiffany Moses, Business Manager    Chris Kangas, Development Director  
 Carol Berry, Recording Secretary

**Guests Present:**

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**Recommended Actions/Reports**

Motion to approve the June 14, 2022 meeting minutes as written (Kindra Christensen, Gary Murphy)

All agreed. – Motion Carried.

Motion to approve the August 9, 2022 agenda with additions: 5.1.1 Staff Breakfast, 5.2.10 Executive Officer, move 5.2.8 to after 5.2.6 (Jodi Bauwens, Kindra Christensen) All agreed. – Motion Carried.

**Board In-Service**

- Reviewed the August Leader's Gram. Christ is with us all. We are created in his image. Become rich in what matters to God, not material things. We get so busy "doing", we forget the "Who".
- ACSB Polices series 1000-3000 were reviewed.

**System Wide - BCSS**

**Old Business**

- Karen shared details of the breakfast the Board members will be providing to all staff.

**New Business**

- Board of Ed. Constitution was reviewed.
- Board of Ed. bylaws were reviewed.
- Reviewed Board Committee descriptions.
- Board members were asked to sign up for a committee.
- Reviewed the Board Roster/Contact information. Email updates to Carol Berry. Still need a board representative for St. A. Wayne will reach out to Father Ben.
- Board members were asked to look over meeting dates and times for discussion at the September meeting.
- Reviewed the Development Report.
- The BCSS Wellness Policy was reviewed.
- Motion to approve the Wellness Policy (Karen Thoma, Kindra Christensen) All agreed. – Motion Carried.
- Shelby Douglas is the Board Executive Officer for the 2022-2023 school year.
- Reviewed the June Scrip report.
- Reviewed the Monthly Financials as of 6/30/2022.

## **High School - DB**

### **Old Business**

### **New Business**

- Reviewed Mrs. Douglas' August principal's report.

## **Committee Reports**

- No meeting and/or report for: Religion and Mission, School Improvement Advisory Committee (SIAC), Facilities and Transportation, PTO.
- Foundation: reviewed meeting notes from 7-12-2022.
- Endowment: reviewed meeting notes from 8-2-2022.
- The Endowment Committee recommends board approval to move funds.
- Motion to move \$200-250,000 of the Lord Abbett Ultra Short Bond Fund to a 3-5 year Bond Fund at the discretion of the account managers (Sue Koppmann, Karen Thoma) All agreed. – Motion Carried.
- Booster Club: reviewed meeting minutes from 6-6-2022.

## **Information /Communications**

The September meeting time will be sent out via email.

## **Future Agenda Items**

Next meeting is Tuesday, September 13, 2022 at ??

Closing Blessing by Father Diehm

Dismissal of members from: SA, SF, SMMC, SH

## **Grade School – IC/SJ**

### **Old Business**

### **New Business**

- Reviewed Mrs. Douglas' August principal's report.
- Kim Bird, 5<sup>th</sup> grade teacher, resigned. Her resignation with fee was approved via email.

## **Adjournment**

Motion to adjourn at 8:36pm (Kindra Christensen, Jodi Bauwens)

Respectfully submitted by,

Carol Berry, Recording Secretary