

## **Bosco Catholic School System Board minutes August 13, 2014**

The meeting was called to order at 6:02pm.

The Opening Prayer was lead by Sharon Mayer

### **Role Call - Present:**

Fr. Henry Huber, Karen Paulsen, Adam Delagardelle, Msgr. Lyle Wilgenbusch, Bridget Even, Hope Huff, Mary Lynch, Stacy McMahon, Jessica Ortner, Christine Rolf, Nikki Schmit, Tim Steimel,

**Staff:** Rick Blackwell, 9-12 Principal; Sharon Mayer, K-8 Principal; Debra Walker, Advancement Director; Peggy Zumbach, Business Manager

**Excused:** Fr. Ray Atwood, Gary Murphy, Katy Sweeney

**Absent:**

**Visitors:**

### **August Leader's Gram**

**Introduction of new Board members** - Bridget Even, Nikki Schmit, Msgr. Wilgenbusch, Debra Walker

### **Action Items:**

- Motion to approve June Board Meeting Minutes after correcting two typos was made by Christine Rolf, seconded by Stacy McMahon. All agreed. Motion carried.
- Motion to approve August Agenda with the removal of Barry Thome from Roll Call and moving Reports to the end and New Business first, made by Mary Lynch, seconded by Jessica Ortner. All agreed. Motion carried.

### **Old Business:**

Strategic Plan: All Board members received a copy of the Strategic Plan at the Board in service and were asked to return them at this meeting.

### **New Business:**

Review of Archdiocesan Policies 4000-6000 series: See summary of Policies.

Wellness Classes: Mr. Blackwell is working with Mike Hogan about offering community classes at no cost to the school. It was asked, "Will they have to pay rent" was asked"? Nothing is finalized yet. Bosco programs will have priority to the facilities.

Parent/Student Handbook: The 2014-2015 Handbook is on the website. Only changes made were to the dress code and all references to Bosco System Catholic Schools were changed to Bosco Catholic School System. It was asked why the Board did not help with the Handbook. The Board does not make policies, only approves or denies. Motion to approve the 2014-2015 Handbook made by Adam Delagardelle, seconded by Mary Lynch. All agreed. Motion carried.

Approval of year end financial report: See reports. Maintenance line was discussed, as was the investment income total. Motion to approve the year end financial report made by Nikki Schmit, seconded by Bridget Even. All agreed. Motion carried.

Appoint Board Committee Members: Mr. Blackwell explained the committees.

Mission/Religion: Father Atwood, Mary Lynch

Technology: Stacy McMahon

SIAC & Curriculum: Bridget Even

Student Services: Jessica Ortner

Finance/Personnel: Nikki Schmit, Mary Lynch, Karren Paulsen, Father Huber

Facilities & Transportation: Tim Steimel, Adam Delagardelle

Development: Christine Rolf, Hope Huff, Jessica Ortner, Peggy Zumbach

Booster Club:

PTO: Nikki Schmit

Karen Paulsen will call Gary Murphy and Katy Sweeney to have them sign up for a committee.

Set prayer leader for meetings:

August: Sharon Mayer  
September: Christine Rolf  
October: Tim Steimel  
November: Hope Huff  
December: Stacy McMahon  
January: Adam Delagardelle  
February: Nikki Schmit  
March: Bridget Even  
April: Jessica Ortner  
May: Katy Sweeney  
June: Karen Paulsen

**Reports:**

Mission and Religion: No meeting, no report.

Facilities and Transportation: Mr. Blackwell reported IC roof is complete. DB boiler work is underway. Asbestos will stay around water tank, does not need to be removed. Track and concession stand at FB field are being worked on. Mr. Blackwell has a meeting scheduled with a maintenance/custodial company. St. Joseph Preschool construction is complete. Three flags from Fire Marshall but can still open with one year to fix infractions.

Finance and Personnel: See minutes from July 16 meeting. Budgeted \$5000 for new phones at St. Joseph, Schmit Telecom bid was \$4300. Motion to accept bid from Schmitt Telecom made by Hope Huff, seconded by Stacy McMahon. All agreed. Motion carried. Need copy of budget for new Board members.

Curriculum: No meeting, no report.

Student Services: No meeting, no report.

Advancement: See report.

School Improvement Advisory Committee (SIAC): No meeting, no report.

SCRIP: See April, May, June, July reports.

Hot Lunch financials: No report. Year end was last month.

Administration: See Ms. Mayer's report. Harry Bird will be Mr. Wisniewski's long term sub. Will need a sub for a teacher having surgery. In-service the week of August 11 will be working with teachers for 1:1 and software setup. Discussed protection of iPads on playground and will students have total web access? Parents and students saw a presentation on devices. Copies of forms signed by parents and students will be sent home. Mr. Blackwell reported all teachers have been hired. Marissa Johnson, high school English, only has MN license. She will work with Mrs. Hellman until IA license is finalized. Brandi Baker, high school science, only has a sub license. She will apply for two year license and then will get a full contract. Casey Redmond is not evaluator compliant. Not all coaches will receive contracts until end of season evaluation. Jacque Demmer is the high school counselor.

Booster Club: Meeting minutes will be in next Board packet.

PTO: No meeting, no report.

**Information/Communications:** Address correction - Msgr. Wilgenbusch PO Box 197. Tim Steimel suggests BOE members tour buildings, eat lunch, and observe classes. "Anyone can visit at anytime." Proposed next BOE meeting at St. Joseph to see building. October meeting tour DB, November tour IC.

Next Meeting Tuesday, September 9, 2014 6:00pm St. Joseph School.

Closing Prayer by Father Huber

Adjourned at 7:34

Respectfully submitted by,

Carol Berry  
Recording Secretary