

Bosco Catholic School Board minutes from April 12, 2016

Christine Rolf called the meeting to order at 6:00pm

Opening Prayer was lead by Christine Rolf

Roll call - Present: Christine Rolf, Tim Steimel, Nikki Schmit, Msgr. Lyle Wilgenbusch, Fr. Ray Atwood, Bridget Even, Mary Lynch, Gary Murphy, Chris Schmitz, Katy Sweeney

Staff: Rick Blackwell, 9-12 Principal; Sharon Mayer, PK-8 Principal

Absent: Fr. Henry Huber, Hope Huff, Jessica Ortner, Angie Graves, Business Manager

Visitors: Christian Werneke, Dick Becker, Bruce Schmitz, Shelby Douglas, and Matt with Steier Group was on the phone.

Board In-Service:

Capital Campaign Update: See Campaign Executive Summary and totals distributed at meeting. Christian thanked Steve Phillips and Dick Becker for all their work on the campaign so far. Christian will no longer be on site regularly. Christian reiterated the importance of communication as we go forward with the campaign. Use social media, such as Facebook and Twitter, to publicize work as it is being done. Work is being done to get all emails addresses and cell numbers for database.

April Leader's Gram:

Recommended Actions/Reports:

- Motion to approve March 8, 2016, Board Meeting Minutes was made by Chris Schmitz, seconded by Nikki Schmit. All agreed. Motion carried.
- Motion to approve April 12 Agenda was made by Katy Sweeney, seconded by Nikki Schmit. All agreed. Motion carried.

Old Business:

EFT payments for tuition: The finance committee highly recommends all families use EFT. See letter that will be sent to all parents rewarding ETF. It is estimated that 1/5 of the families are used ETF this school year.

Harassment/Bullying: See procedures and forms. The policy is adapted from the Archdiocese BOE.

SCRIP: See March report.

Business office finance report: No report.

2016-2017 Budget: Parishes met regarding assessments. BOE members requested a more detailed budget report as well as regular finance reports. It was asked how we could save \$10,000 on the budget with hiring a Development Director and secretary. Both positions, Development Director and secretary to the Development Director, would be part time so no benefits will be paid.

New Business:

IC/SJ Principal's Report: See Ms. Mayer's report. Eight students attended Math Bee with one advancing. Motion to dismiss at 12:10pm on the last day of school, without Waterloo busing, was made by Katy Sweeney, seconded by Mary Lynch. All agreed. Motion carried.

Preschool Calendar: See the 2016-2017 Preschool Calendar. There will be no preschool on professional development days next year. PK conferences will be help separate from K-12 conferences due to the timing of PK assessments. Motion to approve the 2016-2017 PK calendar with they year corrected was made by Bridget Even, seconded by Nikki Schmit. All agreed. Motion carried.

Set Preschool Tuition for 2016-2017: Last two years tuition was as follows: PK3 \$80/month and PK4\$110/month. BOE members need to see a PK finance report before setting PK tuition.

DB Principal's Report: See Mr. Blackwell's report.

Side Accounts: See policy and procedures on side accounts from handbook.

Approval of contracts for 2016-2017: Motion to approve all BCSS teacher contracts as presented not to exceed a total full time equivalency of 30.3, with the possible hire of another second grade teacher, was made by Nikki Schmit, seconded by Katy Sweeney. All agreed. Motion carried.

Motion to approve the PK-8 administrator's contract was made by Tim Steimel, seconded by Katy Sweeney. All agreed. Motion carried.

Job Descriptions: Tabled to next month. Bring recommendations.

Board Officers for 2016-2017: Term ends this year - Mary Lynch, Tim Steimel, Christine Rolf, Hope Huff, Jessica Ortner. Will elect one each for the following parishes - SA, SJ, SM, IC. Interested in running for Chair is Bridget Even and for Vice Chair is Nikki Schmit.

Committee & Administration Reports:

Mission and Religion: Next meeting is April 13.

Development: See minutes from 3/17/2016.

School Improvement Advisory Committee (SIAC): See minutes from 3/17/2016.

Student Services: See minutes from 3/17/2016.

Curriculum/Technology: See minutes from 3/17/2016.

Endowment: No meeting, no report.

Facilities and Transportation: See minutes from 3/17/2016.

Booster Club: See minutes from 3/17/2016 and 4/4/2016.

PTO: See minutes from 4/4/2016.

Executive Session:

Motion to go into executive session at 8:37pm was made by Father Atwood. Out of executive session at 8:55.

Information/Communications:

An email was sent to parents about the lock down.

Closing:

Next Meeting Tuesday, May 10, 2016 6:00pm

Closing Blessing by Msgr. Wilgenbusch

Adjourned: at 8:58pm

Respectfully submitted by,

Carol Berry, Recording Secretary