

BOOSTER CLUB MEETING MINUTES

September 8, 2014

Members Present: Chanteil Becker, Leo Becker, Nikki Brown, Amy Frost, Mara Jones, Missy Neebel, Ashley Ortner, Karen Paulsen, Sheri Purdy, Casey Redmond, Patty Rhoads, Ann Schmitz, Katy Sweeney

Sheri called the meeting to order and lead the prayer at 6:02PM.

Introductions were done. Nikki Brown will be taking over the Treasurer position from Missy Neebel. Missy will help her transition. Katy Sweeney is the liaison for Booster Club – School Board.

Approval of June Minutes: Sheri approved the minutes and Missy seconded.

Approval of Agenda: Mara approved the agenda and Missy seconded.

Committee Reports:

1. Finance/Budget: Missy distributed the financial reports. The total amount in checking/savings is \$34,938.12. Total Assets is \$187,108.12. Net income for August 2014 was \$14,831.68. Booster Club owes \$34,195.85 for the school activity budget for last year.
2. Merchandise: Tiffany Moore will be selling DB bling merchandise at the remainder of the home football games. Mara will assist Tiffany with this. There will be a DB sock order/merchandise sale in October. Dance orders are out but the deadline to order is quickly approaching. Total orders for football and volleyball are much smaller than last year's orders. It was discussed that the online ordering process is new, and the online ordering information needs to be added to the school's website as soon as it is available so people can go to the site and purchase. It was also discussed that paper forms may need to be done as well for some members of the community that would rather order via paper rather than online. There was discussion that Debra Walker mentioned at a previous meeting about Bosco's website hosting the online ordering which would alleviate the sales tax and may help with profit margin. It would also automatically tally the orders just as the current online ordering; and paper forms would still be available for those that choose to order via paper. After the last meeting, Debra was going to look into for the winter sports merchandise. Amy will contact Debra and see where she is at with this.
3. Fundraising:
 - A. Waffle Breakfast – September 7, 2014 – Shannon was not at the meeting but Missy reported the approximate profit was \$1800 from the breakfast. Shannon will report further at the October meeting.

Old Business:

1. Football Concession Stand/Field – Chanteil gave an update on the concession stand. Many workers/supporters have been volunteering lots of hours to the concession stand. The electrical is or will be worked on soon. Huff Construction is donating cabinets for the concession stand. It was discussed that there needs to be a representative from the Booster Club (Missy), Building and Grounds Crew and football committee person working together to report back at each meeting to keep everyone updated on the progress. Chanteil will work with Peggy on the budget for the football projects. The group can work together to determine # of outlets/placement of outlets. Shannon has four roasters purchased. Mara was contacted by someone about a popcorn machine. She will forward the information once she gets it to the Booster Club members to look at possibly buying for the football concessions, otherwise, the baseball/softball popcorn machine may be transported to football. The Football Gridiron account is \$455 in debt. It was discussed that the Gridiron should be "closed out" because it is being encompassed within the Booster Club as all other sports/activities. Leo stated the naming of the football field (Tom Ryan Field - which was approved last year by the Booster Club and School Board) will hopefully be done at one of the home football games this season. The football scoreboard still has the seconds that are not working. It is being looked at but not sure on the cost of repair yet. The sound system at the football field needs upgraded. Currently the speakers and equipment are not waterproof. Sheri will contact Bob Thurman about what is needed/recommended for a sound system at the football field and prices. Gate admission to the football field was discussed. Since there is no

roping/fencing, there are many ways to enter the football field. The gate workers/parking attendants collecting admission need to mark each person's hand as they pay or provide a pass. The gate workers at the SE corner of the field are not necessary since parking attendants are also taking money. Therefore, the workers assigned to the SE corner will now be shifted to the entrance of the VIP driveway as this has been a busy area with walkers and others. Amy will let the football coordinators know of this change so they can relay to the scheduled workers for each game. Leo mentioned there is fencing at the football field that was donated last year. It is currently not being used but should be looked at for future to see if it is something that can be used to help alleviate some of these problems.

2. Homecoming – The Homecoming coordinators have been working with the Student Council and have things taken care of and ready to go for Homecoming festivities at the pep rally.
3. Concession Coordinators – Tabled until next meeting.

New Business:

1. Facebook and School Announcements – There was a lot of discussion on various ways to promote things going on at the school. It was suggested about creating a Facebook page that would encompass the Booster Club, PTO, and all school-related activities, etc.. There was discussion on who would maintain/update the Facebook site. It was suggested to invite Debra Walker to our October meeting to discuss this further. Karen suggested the agenda for the Booster Club meeting should be posted to the Bosco website each month and possibly LeighAnne and Carol can send out a reminder email to all K-12 parents about the Booster Club meeting. It was decided to have Shannon send the agenda to all Booster Club Officers, Casey Redmond, LeighAnne, Carol, Debra Walker and Katy Sweeney.
2. Advertising – Leo mentioned that he sends out letters every year in January for advertising for the baseball/softball diamonds. Troy Purdy has volunteered to put up and take down the signs every year. Leo will continue to send the letter. Typically the signs are up from April – November. We get approximately 30 signs for advertisers each year. The cost for a new advertiser \$500 per sign for four years which includes the making of the sign. The cost for a renewal for four year is \$400. If the advertiser wants to pay per year, the cost is \$125. It was discussed and had been in the past also to look at contacting advertisers only once throughout the year with a price/rate to advertise for the sports program, diamonds, etc. Missy said this is something we will need to look at when the new year starts in January.
3. Iowa Star Vocal Festival – Ann Schmitz shared with the group that Don Bosco will be hosting the Iowa Star Vocal Festival on Monday, November 17. There will be approximately 300-400 students from the Iowa star schools in attendance. The event is scheduled for 1:00PM-8:00PM. During the first part of the day, concessions will be available. Ann is asking for workers for this. It was suggested to have LeighAnne and Carol send out a K-12 email to all parents asking for volunteers to work. It could also be in the church bulletin. A meal is also provided. It was suggested that Anne ask the parents of her vocal students to volunteer to coordinate/plan/make the meal. If needed, we can ask for K-12 parent volunteers to help with the meal also. Ann will talk to the parents of the vocal students and let Booster Club know if any help is needed. We will wait to hear from Ann before asking for volunteers for concessions and the meal. All students attending the festival must RSVP so we will know the number that plan to be in attendance and how much food to have.
4. School Colors - Karen began the discussion on the school's official colors. The official colors are blue and white. After much discussion, the following was approved: The Bosco Catholic approved school colors will be blue and white. The color gold is an approved color for use of uniforms and black is an approved accent color. All current uniforms are grandfathered in. Mara approved and Missy seconded. Karen & Katy will take this to the School Board meeting. This only effects the official school colors and the uniforms. Booster club merchandise for the community is not affected by this.
5. Old Baseball Jerseys – Casey was contacted by the baseball coach. They have 20-25 old baseball jerseys that they would like to sell. The money made will be deposited to the uniform budget for baseball.
6. Bleachers – Casey found four 15ft bleachers for \$320 in Waukee. He will be putting a bid on them. It was decided to bid up to \$500. If the price goes beyond this, he will contact the Booster Club officers to determine whether to continue. If purchased, it will need to be determined how to transport the bleachers.

Meeting Adjourned at 8:02PM

The next meeting will be **Monday, October 6 at 6:00PM** in DB Outer Office.

Respectfully submitted by Amy Frost