**BOOSTER CLUB MEETING MINUTES**

**April 13, 2015**

**Members Present:** Nikki Brown, Amy Frost, Sheri Purdy, Casey Redmond, Brenda Schares, Katy Sweeney

Sheri called the meeting to order and lead the prayer at 6:01PM.

Approval of Minutes: Nikki approved. Katy seconded.

Approval of Agenda: Amy approved the agenda and Sheri seconded.

**Committee Reports**:

1. Finance/Budget: Nikki stated that she had met with Peggy and received detailed explanation/information on the Booster Club accounts/funds. Nikki said it was very helpful. Nikki reported that at year end (June 30, 2015), with all expenses Booster Club will owe approximately $44,298. Approximately $26,000 is athletic expenses, $11,669 in expenses for band, drama, choir, and approximately $6,460 for coach salaries. The cookie dough sales profit is roughly $1,800.00. Currently, there is $13, 965.42 in checking, and $118, 295.69 in savings.
2. Merchandise: Mara is working on baseball, softball, and generic order screen prints. The track and golf orders are complete and were sent home today. Sheri mentioned she had received a few requests for a white shirt for the summer season and will pass the information along to Mara. It was discussed that it would be nice to have an additional 1-2 persons to assist Mara with merchandise sales. Amy will check with Mara and then put an announcement in the school newsletter and church bulletin asking for a few volunteers.
3. Fundraising:
4. DB Fitness-A-Thon – May 3rd. Casey stated he has some of the coaches helping with this event. The DB Fitness-A-Thon is on the website; however, it was suggested to put an announcement in the IC and St A’s school newsletters and in the church bulletin to make the community aware of this. Casey will work on this.

**Old Business:**

1. Sound System/Speakers: Casey has been working with the contact person for installation of the baseball and softball speakers. He is hoping to set a date to do them within the next week. There was a lot of discussion regarding the speakers and sound system for the play this past weekend. The new equipment that was purchased a month or more ago is working fine and as it should. (IPad, headsets with mics). Casey did mention that the packs that go along with the headsets are very old and may be what caused some of the sound issue. This will be something that the Booster Club, Casey, and Play Director may need to look into and add to our Strategic Plan. Casey mentioned that Ann Schmitz has used the new equipment and has not had any issues.
2. Strategic Plan: The Strategic Plan items for this year are complete/in progress with the exception of the softball field. The lime has been delivered and Jane is working on getting someone with a skid loader to take care of this and take care of the lip off of the infield. Casey will check with Jane regarding seeding the outfield.
3. Coordinators: There was a lot of discussion regarding the current process of coordinators. Amy mentioned that with the class sizes getting smaller, it is getting harder to fill all of our events with coordinators. It also impacts the amount of parents we have that can be scheduled to work assigned home events. And, every year it is the sophomore class of parents that coordinate which means every year it is a whole new set of parents doing this. It was mentioned by several that possibly this could be something the Development Director could assist the Booster Club with. Possibly taking over the Coordinator duties. The parents would still be assigned to work the shifts, but this way the Coordinator would be the same person season to season, year to year, to keep consistency. Booster Club could assist and fill the worker spots just as always. There was also discussion that we maybe need to look at assigning all parents to work the home events rather than our current practice of only the parents with a child participating within that season are assigned to work. We discussed that the Coordinator would “coordinate” the sport/event seasons and Booster Club would still handle coordinating the extra fundraisers such as Waffle Breakfast, Volleyball Tournament, Youth Wrestling Tournament, etc. Everyone agreed the Coordinator duty/position needs to be looked at. Sheri will write a proposal and send to Rick Blackwell and Karen Paulsen/Board of Education for input and asking about the possibly of the Development Director assisting with this. Further discussion will need to be had on this.

 **New Business:**

1. Chaperones: There was discussion that under Booster Club’s current policy, chaperones are not covered as far as a stipend to cover food expenses ($10/day). Our policy states only player/participant, coach, manager, cheerleader. Chaperones do not receive the $10/day food stipend. All members present agreed that the policy is fine as is, no changes needed.
2. Field Signs: Casey will be working on getting the advertising signs hung at the baseball/softball fields this week.
3. Coach Salary/Certification: Casey has sent numerous emails to coaches for input on how many hours they spend during the season and off season in order for us to properly look at increasing the salary or not. He has had a few coaches reply but there are several that have not responded yet. We would like to look at possibly raising the coach salaries and also look at possibly a 3-phase process of reimbursement for coaching certification. Casey will talk to Rick more about this. This will need to be a topic to discuss at a future meeting.
4. PTO Volunteer of the Year Award: Brenda Schares presented at the meeting that PTO will begin awarding a Volunteer of the Year Award effective next school year. They would like to do this in conjunction with Catholic Schools Week with the award presented to the recipient at the Catholic Schools Mass. Initially, the award may be presented to two couples or two persons. Brenda/PTO is working on the nomination form and details. She will also be putting together a review committee including a few members of PTO, Booster Club and Board of Education.
5. New VP for Booster Club: Shannon Hames will be stepping down from Booster Club after the school year is finished. Sheri Purdy will move up to President. We are in need of a new Vice President. Sheri has a potential person that may be interested and will check with them and let everyone know at the next meeting.
6. New Meeting Time: It was discussed about the possibility of changing the Booster Club meeting time to 5:00PM rather than 6:00PM. All members were in agreement with doing so. Casey will notify Debra Walker and Carol Berry of the meeting time change for the website.

Meeting Adjourned at 7:15PM

The next meeting will be **Monday, May 4 at 5:00PM** in DB Outer Office.

Respectfully submitted by Amy Frost