

## BOOSTER CLUB MEETING MINUTES

January 8, 2014

**Members Present:** Amy Frost, Shannon Hames, Missy Neebel, Kim Rottinghaus

Shannon called the meeting to order and lead the prayer at 5:58 PM in the DB Outer Office.

Approval of November Minutes: Shannon approved the minutes and Missy seconded the motion.

Additions to the Agenda: Amy approved the agenda and Missy seconded.

### **Committee Reports:**

1. Finance/Budget: Missy presented the budget. The net income from July – December 2013 was \$46,940.83. This does not include a deposit of \$7,700 from the scrap metal fundraiser. The merchandise expenses for wrestling, dance, basketball, generic, and state football are also not calculated into this. Missy noted there was one golf sponsor from August 2013 DB Golf Outing that had to be re-invoiced and a couple softball tournament entry fees from 2013. These were completed and the deposits were received in December 2013. There was discussion regarding the balance in the checking account. In February, we will be keeping an approximate balance of \$10,000 in the checking account each month, any surplus will be transferred to savings each month. Missy will make Peggy aware of this. We also receive payment twice a year from the Archdiocese on the account through them on the interest earned. Rather than them sending payment via check, we are going to ask them to roll the money earned on interest directly into the savings account from now on. Missy will work with Peggy and appropriate persons on this. Lastly, Missy is checking with Peggy on the 301 Fund Balance and 32000 Unrestricted Net Assets amounts on what these accounts include.
2. Merchandise: No report.
3. Fundraising:
  - A. Volleyball Tournament – Billi Purdy has volunteered to coordinate the USA volleyball tournament at DB gym and St Mary Center gym on March 1 & 2, 2014. Shannon Hames will coordinate concessions. Shannon will contact Leigh Anne or Carol Berry to send an email asking for volunteers to help with the weekend.
  - B. Middle School Basketball Tournament – Shannon has talked to Jake Lutgen. The date is tentatively set for January 25, 2014. Tom needs to reserve the gym. Per Jake Lutgen, emails have been sent by Tom to other schools advertising the tournament.
  - C. Pee Wee Wrestling Tournament – December 28, 2013. The numbers were down a little. Nikki Brown & Dawn Lutgen coordinated concessions. Concessions went well and not a lot of extra food left over. No report on profit/expense from concessions yet.
  - D. Softball Tournament – The DB High School Softball Tournament is set for July 4-5, 2014. Kim has the contract and once signed will take to city hall.

### **Old Business:**

1. Strategic Plan Update – The Strategic Plan Committee met mid-December and put together a plan for Phase 1, 2 and 3 projects. A few questions/information are still outstanding.
2. DB/Bosco Logo – Discussion continued from December's meeting regarding the DB/Bosco logo being used. At this time, it is felt this is a school matter, not necessarily a Booster Club matter due to the fact that this encompasses more than shirts, etc. The members present all felt it was something more appropriate for the school, Rick Blackwell, Sharon Mayer, and possibly school board to undertake. Ideally, a letter to communicate the need for approval by the school before using the DB/Bosco logo on ANYTHING could be placed in the school newsletter, email, church bulletin. As we/school becomes aware of someone using the logo without pre-approval, they will be contacted. Missy will talk to Rick concerning this.

**New Business:**

1. Side Accounts – It was decided by the members present that a separate meeting needs to be held first with the Booster Club Officers and Tom Hogan. Secondly, we will potentially meet with the coaches.
2. Raffle letter – Kim said the raffle letter/tickets are completed and should have been mailed January 7-8, 2014.

Meeting Adjourned at 7:00PM

The next meeting will be Wednesday, February 5 at 6:00PM in DB Outer Office.

Respectfully submitted by Amy Frost