

Bosco System Catholic School Board
November 9, 2011
Don Bosco High School Library

The meeting was called to order at 6:00 pm by Scott Reiter.

Present: Scott Reiter, Stephanie Thoma, Christine Rolf, Jessica Ortner, Barry Thome, Jamie McMahon, Sue Davis, Jerry Steimel, Tim Horrigan, Fr Henry Huber
Absent: Fr Stecher, Fr Blake, Larry Delagardelle, Hope Huff (all excused)
Guest: Becky Frost
Staff: Sharon Mayer, Eric Eckerman, Jeff Keen

- I. Opening prayer let by Stephanie Thoma
- II. In service: Board LeaderGram - highlighted was Principial Appreciation Day on November 17, and the option for staff to join the Virtual Learning Community through the University of Dayton, although the amount of dedicated study time for the staff who chooses to join is quite high, per Ms Mayer.
- III. Recommended action
 - a. Motion to accept minutes of October 18, with typographic corrections, by C Rolf, seconded by J. McMahon, passed
 - b. Motion to approve agenda, with invitation to move Becky Frost's presentation to action item 1, by J. McMahon, second by B Thoma, passed
 - c. Action item: discussion of certification process and requirements for preschool and/or daycare with guest Becky Frost. Initial steps recommended to use the Child Care Resource Center from the DHS to help set up. Required steps include - Fire marshall approval of locations, background checks of staff (or Fingerprinting), playground materials to be age-appropriate, and staffing model based on age (infants 1:4; 2 y/o 1: 6; 3 y/o 1:8; 4 y/o 1:12; and over 5 y/o 1:15, with 2 or more staff required if more than 7 children on site), plus Archdiocesan Board of Education timelines. General discussion with consensus to proceed by investigating further for initial pre-K program, with principals and Mr Keen working for development, and Jess Ortner as board contact person, and to keep on agenda for further planning
- IV: Reports:
 - a. Mission and Religion – accepted
 - b. Facilities and Transport – no meeting
 - c. Finance and Personnel – compliments were given by multiple board members to the staff for new formatting; staff reports new controls on coaches and AD budgets have been successfully implemented; the date of implementation of the policy regarding expense oversight reviewed last month is to be determined, but expected within this school year.

Archdiocesan audit is planned this month, due to the change in administration and bookkeeper, and is expected to go well.

- d. Curriculum – accepted
- e. Student services – no meeting
- f. Development – accepted
- g. SIAC – no meeting
- h. Administration reports –

K-8 – accepted, compliments were made regarding format of parent teacher conferences with 98.5% participation

High School – accepted. Conferences went well, specific teacher incentives for participation helped. During Iowa Assessment tests, taken by the seniors met with Mr Ortner to review college planning.

Motion made and passed to empower the football coaches and athletic directors to decide regarding our status in 8man vs 11 man Class A football classification for next year.

After discussion regarding requests for use by club and AAU teams, motion made and accepted to continue with the policy for school facilities regarding no access on Wednesday evenings after 6pm. Reserved for church/family time

After discussion regarding baseball/softball gate fees to match conference - \$5 adults/ \$3 students, the motion passed. Encouragement will be given to use the punch passes to help with total season costs for families

V, Old Business:

- a. Building A New Legacy update: no new bills in recently, while collections continue toward goal – final accounting of costs should be ready by next month meeting
- b. Technology updates:
 - Wireless infrastructure : In order to better use the technology now available for educational purposes, an upgrade is required immediately. Such an upgrade to a reliable wi-fi could be financed from current technology budget, with 2 suppliers identified so far (Ruckus with initial quote of \$31,000, and Aruba with initial quote of \$24,000) – administration is authorized to further define and proceed
 - Administration has determined the need to replace 113 Mac computers and 1 server upgrade with MS Office software and Apple Care. This would cost a total of \$195,320 for the K-12 system. Prior to the initiation of this ‘one-to-one’ program, further work will need to be done with the assistance of Ms. Seymour, the IT specialist already working with CVCS.
 - The board moved and passed a plan to budget for these purchases and upgrades in the 2014-15 budget year, and to continue the discussion regarding the position of full time IT.

VI. New Business

- a. Jeff Keen presented the new tri-fold brochures for the general information/marketing, family/student referral program and “Daily Bread” program – all the work and the results were greatly appreciated. The cost of printing was approximately \$2200. The “Daily Bread” program is in the pre-announcement phase.
- b. A grant-writing group within the Development Office is being formed, with an open invitation for membership from the board and community
- c. Playoff game ‘late start policy” – board does not feel the need for a specific policy and places the decision within Administration.

Meeting was adjourned. Next meeting is scheduled for December 14, 2011.

Respectfully submitted
Tim Horrigan